HEALTH & SAFETY CHECKLIST

We're committed to the health, safety and well-being of workers on site, focusing on identifying hazards, and implementing control measures.

For someone visiting a work site under NZTA health and safety standards, the following key aspects apply to ensure their safety.

Personal Protective Equipment (PPE)

Mandatory PPE: Visitors must wear appropriate PPE, which includes high-visibility vests, hard hats, and steel-toe boots. Depending on the site, additional PPE may be required.

Site Induction

Safety Briefing: Visitors should receive a brief induction or safety briefing before entering the site, informing them of any hazards, safe zones, and emergency procedures.

Access Restrictions: They should be informed about any restricted areas or dangerous zones to avoid (e.g., heavy machinery zones, excavations).

Accompaniment and Supervision

Escort Requirement: Visitors are often required to be accompanied by a site supervisor or an authorized staff member to guide them through safe routes.

Stay in Safe Areas: Visitors should remain in designated areas and avoid walking through active work zones without permission.

Risk Awareness

Hazard Identification: Visitors should be made aware of any ongoing risks, such as moving vehicles, unstable ground, or hazardous substances, so they can avoid exposure.

Traffic Management

Traffic Awareness: If the site is near a live road or involves traffic management, visitors should be briefed on how to navigate safely around vehicles, trucks, or plant machinery.

Visitors must pay close attention to site signage to avoid risks.

Emergency Procedures

Emergency Response Information: Visitors must be informed about emergency protocols, including assembly points, what to do in case of an evacuation, and who to report to.

Environment Awareness

Noise and Dust Protection: If necessary, visitors should be informed of areas with excessive noise or dust and provided with appropriate PPE, like ear protection or masks, where applicable.

These measures are in place to ensure visitors' safety and minimize any risk during their time on the site.

Site/Use Checklist

- [ ] Steel cap boots
- [ ] High-vis vest
- [ ] Hard hat
- [ ] Safety gloves
- [ ] Safety glasses
- [ ] Dust mask
- [ ] Ear protection
- [ ] Long sleeved clothing

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